

**MENA College of Management  
Admission & Registration  
Academic Calendar 2019/2020**

2019/2020	Semester	Week	Week starting	Sun.	Mon.	Tue.	Wed.	Thu.	Fri.	Sat.	
			Jun. 30 - Sep.07	Admission of new students for Fall semester 2019							
				<b>(July 28 - Aug.03) Online Early Booking for fall semester 19/20</b>						30/8 N.Hijri Year	
			Sep. 01 - Sep. 07	<b>(Sep. 01) Faculty report to work</b>							
1	<b>1st Semester (Fall)</b>	1	Sep. 08 - Sep. 14	<b>(Sep. 08) Beginning of classes, dropping and adding courses, late registration</b>							
				<b>(Sep. 08 - 14) final exam for incomplete Grade for Spring &amp; Summer semester 2019</b>							
2		2	Sep. 15 - Sep. 21	<b>(Sep. 21) Students Orientation program</b>							
				<b>(Sep. 21) End of dropping and adding courses.</b>							
3		3	Sep. 22 - Sep. 28	<b>(Sep. 28) Deadline of late registration</b>							
				<b>(Sep. 26) Delivery Graduation Notifications to Graduated Students(Summer 2019)</b>							
4		4	Sep. 29 - Oct. 05	<b>(Sep. 28) Deadline for dropping courses without academic penalty (W) grade, with 75% refund.</b>							
5		5	Oct. 06 - Oct. 12	<b>(Oct. 05) Deadline for dropping courses without academic penalty (W) grade, with 50% refund.</b>							
				<b>(Oct. 12) Deadline for dropping courses without academic penalty (W) grade, with No refund.</b>							
6		6	Oct. 13 - Oct. 19	<b>(Oct. 12) Deadline to apply for exceptional absence waiving for Mid-Term</b>							
7		7	Oct. 20 - Oct. 26	Preparation of class schedules for <b>spring</b> semesters 19/20							
8		8	Oct. 27 - Nov. 02	<b>(Oct. 13 - 26) Applying for online change Mid-Term exam date Requests</b>							
9		9	Nov.03 - Nov. 09	<b>(Oct. 24) Mid-Term attendance appeal results announcement.</b>							
10		10	Nov.10 - Nov. 16	<b>(Oct. 27 - Nov. 02) Mid-Term exams.</b>							
11		11	Nov.17 - Nov. 23	<b>(Nov. 07) Deadline Midterm Grade Publication on SSS</b>							
12	12	Nov. 24 - Nov. 30	<b>(Nov. 16) Deadline for submitting Mid-Term Grade Appeal</b>								
13	13	Dec. 01 - Dec.07	<b>(Nov. 16) Deadline for dropping courses without academic penalty (W) grade,</b>								
			<b>(Nov. 10 - 16) Student may apply for change of major</b>								
14	14	Dec 08 - Dec.14	<b>(Nov. 21) Completion of class schedules for spring semesters 19/20</b>								
15	15	Dec.15 - Dec.21	<b>(Nov. 21) Deadline for Approval for next semester load</b>								
16	Final Exams	Dec. 22 - Dec.28	<b>(Nov. 21) Mid-Term Grade Appeal Results announcement</b>								
17		Dec. 29 - Jan.04	Evaluation Week								
18		Jan. 05 - Jan. 11	Announcement of class schedules for spring semesters 19/20						Dec. 1st. Martyr's Day	Dec.2&3 National Day	
19	19	Jan. 12 - Jan. 18	Make up of Midterm Incomplete Exam								
20	20	Jan. 19 - Jan. 25	<b>(Dec. 07) Deadline to apply for exceptional absence waiving for Final Exam</b>								
21	21	Jan. 26 - Feb. 01	<b>(Dec. 01 - 14) Applying for online change final exam Date &amp; Time Requests</b>								
22	22	Feb. 02 - Feb.08	<b>(Dec. 12) Final Exam attendance appeal results announcement.</b>								
23	23	Feb. 09 - Feb. 15	<b>(Dec.08 - 14) Online Early Booking for Spring semester 2020</b>								
24	24	Feb.16 - Feb. 22	<b>(Dec. 21) Last Day of Classes</b>								
25	25	Feb.23 - Feb. 29	Deadline Midterm Makeup and Coursework Grade Publication on <b>SSS</b>								
26	26	Mar. 01 - Mar. 07	<b>(Dec.22 - Jan.11) Admission of new students for spring semester 2020,</b>								
27	27	Mar. 08 - Mar. 14	<b>(Dec. 22 - 28) Final exams</b>								
28	28	Mar. 15 - Mar. 21	<b>(Dec. 31) Announcement of grades</b>					<b>(Dec.31 - Jan. 11) Winter recess (No Classes - 12 Days)</b>		Jan.1st New Greg. Year	
29	29	Mar. 22 - Mar. 28	<b>(Jan. 11) Deadline for submitting Grade Appeal &amp; Reviewing Final Exam</b>								
30	30	Mar. 29 - Apr. 04	<b>(Jan.12) Faculty report to work</b>								
31	31	Apr. 05 - Apr. 11	<b>(Jan. 12) Beginning of classes, dropping and adding courses, late registration</b>								
32	32	Apr. 12 - Apr. 18	<b>(Jan.12- Jan. 18) final exam for incomplete Grade for fall semester 2019</b>								
33	33	Apr.19 - Apr. 25	<b>(Jan. 16) Final Exam Grade Appeal Results announcement (for Fall Semester)</b>								
34	34	Apr. 26 - May. 02	<b>(Jan. 16) Issuing Graduation Notifications for MoHE</b>								
			<b>(Jan. 23) Completing the course file on SSS</b>								
			<b>(Jan. 25) Students Orientation program</b>								
			<b>(Jan. 25) End of dropping and adding courses.</b>								
			<b>(Feb. 01) Deadline of late registration</b>								
			<b>(Feb. 01) Deadline for dropping courses without academic penalty (W) grade, with 75% refund.</b>								
			<b>(Feb. 08) Deadline for dropping courses without academic penalty (W) grade, with 50% refund.</b>								
			<b>(Feb. 15) Deadline for dropping courses without academic penalty (W) grade, with No refund.</b>								
			<b>(Feb. 15) Deadline to apply for exceptional absence waiving for Mid-Term</b>								
			<b>(Feb. 13) Delivery Graduation Notifications to Graduated Students (Fall 2019)</b>								
			Preparation of class schedules for summer 19/20 & fall semester 20/21								
			<b>(Feb. 16 - 29) Applying for online change Mid-Term exam date Requests</b>								
			<b>(Feb. 27) Mid-Term attendance appeal results announcement.</b>								
			<b>(Mar. 01 - 07) Mid-Term exams.</b>								
			<b>(Mar. 12) Deadline Midterm Grade Publication on SSS</b>								
			<b>(Mar. 21) Deadline for submitting Mid-Term Grade Appeal</b>								
			<b>(Mar. 21) Deadline for dropping courses without academic penalty (W) grade,</b>								
			<b>(Mar. 15 - 21) Student may apply for change of major</b>								
			<b>(Mar. 26) Completion of class schedules for Summer19/20 &amp; Fall semester 20/21</b>								
			<b>(Mar. 26) Deadline for Approval for next semesters load</b>								
			<b>(Mar. 26) Mid-Term Grade Appeal Results announcement</b>								
			<b>(Mar. 29 - Apr. 04) Spring recess (No Classes - 7 Days)</b>								
			Evaluation Week								
			Announcement of class schedules for Summer semester 19/20								
			Make up of Midterm Incomplete Exam								
			<b>(Apr. 18) Deadline to apply for exceptional absence waiving for Final Exam</b>								
			<b>(Apr. 12 - 25) Applying for online change final exam Date &amp; Time Requests</b>								
			<b>(Apr. 23) Final Exam attendance appeal results announcement.</b>						Apr. 23th Ramadan 1st		
			<b>(Apr. 19 - 25) Online Early Booking for Summer I - 2020</b>								
			<b>(May. 02) Last Day of Classes</b>								
			Deadline Midterm Makeup and Coursework Grade Publication on <b>SSS</b>								

MENA College of Management  
Admission & Registration  
Academic Calendar 2019/2020

Wk	Semester	Week	Week starting	Sun.	Mon.	Tue.	Wed.	Thu.	Fri.	Sat.	
35	Final Exams		May.03 - May.09	<b>(May 03 - 09) Final exams</b>							
36			May.10 - May.16	<b>(May 12) Announcement of grades</b>							
37	Summer Semester I	1	May 17 - May. 23	<b>(May 17) Beginning of classes, dropping and adding courses, late registration</b>							
				<b>(May 17- 23) final exam for incomplete Grade for Spring semester 2019</b>							
				<b>(May 23) Deadline for submitting Grade Appeal &amp; Reviewing Final Exam (for Spring Semester)</b>							
				<b>(May 21) Issuing Graduation Notifications for MoHE</b>							
				<b>(May 30) End of dropping and adding courses with full refund &amp; late registration.</b>							
				<b>(May 28) Final Exam Grade Appeal Results announcement (for Spring)</b>							
				<b>(May 30) Students Orientation program</b>							
38		2	May. 24 - May.30	<b>(May 28) Completing the course file (for Spring semester)</b>							
				<b>(May. 24 - June 06) Applying for online change Mid-Term &amp; Final exam date Requests</b>							
				<b>(May. 23 - 26) Eid El Fitter 1441*</b>							
				<b>(Jun 06) Deadline for dropping courses without academic penalty (W) grade, with No refund.</b>							
39		3	May. 31 - Jun. 06	<b>(Jun. 06) Deadline to apply for exceptional absence waiving for Mid-Term</b>							
40		4	Jun. 07 - Jun. 13	<b>(Jun. 07) Mid-Term attendance appeal results announcement.</b>							
41		5	Jun. 14 - Jun. 20	<b>(Jun. 07 - 13) Mid-Term exams.</b>							
				<b>(Jun. 18) Delivery Graduation Notifications to Graduated Students(Spring 2019)</b>							
				<b>(Jun. 16) Deadline Midterm Grade Publication on SSS</b>							
42		6	Jun. 21 - Jun. 27	<b>(Jun. 20) Deadline for submitting Mid-Term Grade Appeal</b>							
				<b>(Jun. 20) Deadline for dropping courses without academic penalty (W) grade</b>							
				<b>(Jun. 27) Mid-Term Grade Appeal Results announcement</b>							
43		7	Jun. 28 - Jul. 04	<b>(Jun. 21 - 27) Make Up of Midterm incomplete exam</b>							
				<b>(Jun. 27) Deadline to apply for exceptional absence waiving for Final Exam</b>							
				<b>(Jun. 21 - 27) Online Early Booking for Summer II - 2020</b>							
44	Final Exams		Jul. 05 - Jul. 11	<b>(Jul. 04) Last Day of Classes</b>							
45	Summer Semester II	1	Jul. 12 - Jul 18	<b>(Jul. 02) Final Exam attendance appeal results announcement.</b>							
				<b>(Jul. 05 - 06) Final exams</b>							<b>(Jul 09) Announcement of Grades)</b>
				<b>(Jul. 12) Beginning of classes, dropping and adding courses, late registration</b>							
				<b>(Jul. 12- 18) final exam for incomplete Grade for Summer I 2020</b>							
				<b>(Jul. 18) Deadline for submitting Grade Appeal &amp; Reviewing Final Exam (for Summer I)</b>							
				<b>(Jul. 16) Issuing Graduation Notifications for MoHE</b>							
				<b>(Jul. 25) End of dropping and adding courses with full refund &amp; late registration.</b>							
46		2	Jul. 19 - Jul. 25	<b>(Jul. 25) Final Exam Grade Appeal Results announcement (for Summer I)</b>							
				<b>(Jul. 25) Students Orientation program</b>							
47		3	Jul. 26 - Aug. 01	<b>(Jul. 23) Completing the course file (for Summer I semester)</b>							
				<b>(Jul. 19 - Aug. 01) Applying for online change Mid-Term &amp; Final exam date Requests</b>							
				<b>(Aug. 01) Deadline for dropping courses without academic penalty (W) grade, with No refund.</b>							
48		4	Aug. 02 - Aug. 08	<b>(Aug. 01) Deadline to apply for exceptional absence waiving for Mid-Term</b>							
				<b>(Aug. 02) Mid-Term attendance appeal results announcement.</b>							
				<b>(Aug. 02 - 08) Mid-Term exams.</b>							
49		5	Aug. 09 - Aug. 15	<b>(Jul. 30 - Aug.02) Eid El-Adha 1441*</b>							
				<b>(Aug. 02 - 06) Required Changes for class schedules for fall semester 20/21</b>							
				<b>(Aug. 13) Delivery Graduation Notifications to Graduated Students(Summer I)</b>							
				<b>(Aug. 11) Deadline Midterm Grade Publication on SSS</b>							
				<b>(Aug. 15) Deadline for submitting Mid-Term Grade Appeal</b>							
50		6	Aug. 16 - Aug. 22	<b>(Aug. 15) Deadline for dropping courses without academic penalty (W) grade</b>							
				<b>Announcement of class schedules for Fall semester 20/21</b>							
				<b>Evaluation Week</b>							
51		7	Aug. 23 - Aug. 29	<b>(Aug. 22) Mid-Term Grade Appeal Results announcement</b>							
				<b>(Aug. 16 - 22) Make Up of Midterm incomplete exam</b>							
				<b>(Aug. 22) Deadline to apply for exceptional absence waiving for Final Exam</b>							
52	Final Exams		Aug. 30 - Sep. 05	<b>(Aug. 16 - 22) Online Early Booking for Fall semester 20/21</b>							
				<b>(Aug. 29) Last Day of Classes</b>							<b>19/8 N.Hijri Year</b>
				<b>(Aug. 27) Final Exam attendance appeal results announcement.</b>							
				<b>(Aug. 30 - 31) Final exams</b>							<b>(Sep. 03) Announcement of Grades)</b>

\* Dates of Holidays will be announced by UAE Government

- Faculty Members vacation as per HR Memo
- Faculty members need to render one Summer semester at least and may choose to deliver 02 summer semesters
- Summer semesters are subject to extra compensation as per HR policies and procedures